

Record of operational decision

Decision title:	Decision to fund up to £80,608.37 of Section 106 “Education” monies for works to create an expansion of the KS1 toilets at St Paul’s CofE Primary School, Hampton Dene Road, Tupsley, Hereford.										
Date of decision:	29 September 2026										
Decision maker:	Service Director Education, Skills & Learning										
Authority for delegated decision:	Economy and Environment scheme of delegation line 71 Corporate Centre Directorate Scheme of Delegation line 159 Cabinet decision dated 02 March 2023 - Section 106 Portfolio of Works – S106 Delivery Proposals. Cabinet Report 02 March 2023										
Ward:	Mortimer										
Consultation:	Internal consultation with Quentin Mee (Head of Educational Development), Will Merriman (Sufficiency Planning and Capital Investment Manager), and Sarah Buffrey (Schools Organisation and Capital Investment Officer). External consultation with Elizabeth Vautier-Thomas (Headteacher) and Susan Collins (School Finance Manager) at St Paul’s CofE Primary School, and also Andrew Baker (Contract Administrator) at Education Property Partnership (EPP).										
Decision made:	Decision to fund up to £80,608.37 of Section 106 “Education” monies for works to create an expansion of the KS1 toilets at St Paul’s CofE Primary School, Hampton Dene Road, Tupsley, Hereford.										
Reasons for decision:	The project will update the area and fittings to current standards and increase the number of WC fittings from 3No WC pans and 2No urinals (5No total fittings) to 6No WC pans. The cloakroom space will also be updated and the layout improved to provide additional storage for coats and bags. The school is an academy. The land on which the school buildings sit is not owned by the council. The project is to be administered by Education Property Partnership Limited. The project will be funded from one Section 106 legal agreements <table border="1" data-bbox="493 1648 1388 1731"> <tr> <th>Planning Ref</th><th>GT / FIN Code</th><th>Contribution</th><th>Expiry Date</th></tr> <tr> <td>P141487/O</td><td>GT05 / FIN2479</td><td>£80,608.37</td><td>08/05/2036</td></tr> </table> There has been no expenditure to date. Responsibility for monitoring the project and managing expenditure within the total spend budget will sit with the S106 Delivery Manager.			Planning Ref	GT / FIN Code	Contribution	Expiry Date	P141487/O	GT05 / FIN2479	£80,608.37	08/05/2036
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P141487/O	GT05 / FIN2479	£80,608.37	08/05/2036								
Equality Considerations	Equality duty Under section 149 of the Equality Act 2010, the ‘general duty’ on public authorities is set out as follows: A public authority must, in the exercise of its functions, have due regard to the need to - a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;										

	b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it. The public sector equality duty (specific duty) requires us to consider how we can positively contribute to the advancement of equality and good relations and demonstrate that we are paying 'due regard' in our decision making in the design of policies and in the delivery of services. Our providers will be made aware of their contractual requirements in regard to equality legislation.
Highlight any associated risks/finance/legal/considerations:	Delivery oversight – The project is funded by S106 contribution but works on-site will be managed by St Paul's CofE Primary School in partnership with Education Property Partnership. Cost variation – Project has an assigned S106 budget, which it cannot exceed. Unforeseen events/costs – Potential unknowns or unforeseen costs could lead to overspend. The S106 contribution is finite, any overspend would need to be provided through additional means.
Details of any alternative options considered and rejected:	Not to fund. This option is not recommended. Alternative projects were considered in conjunction with the school however this project was determined to be the best use of available funds.
Details of any declarations of interest made:	None declared.

Signed:

Date: 29 September 2026

Print Name: Liz Farr, Director of Education, Skills and Learning